

**REGULAR MEETING OF THE  
SOUTH BURLINGTON SCHOOL BOARD  
NOVEMBER 3, 2010 7:00 P.M.  
CHAMBERLIN ELEMENTARY SCHOOL CAFETERIA**

**PRESENT**

Richard Cassidy, Elizabeth Fitzgerald, Agnes Clift, Janine Allo, Martin LaLonde

**ADMINISTRATION/STAFF**

John Everitt, John Stewart, David Young, Stuart Weiss, Delina Gilroy

**GUESTS**

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**COMMENTS FROM THE PUBLIC**

Ms. Caitlyn Bishop introduced Ms. Carly Hall, new student representative to the school board.

Ms. Bugbee asked if the board would consider focusing a future agenda on the educational side of the district instead of the operations/financial side. Mr. Cassidy said the board would discuss this.

**CONSIDER THE MINUTES OF THE REGULAR MEETING OF OCTOBER 20 AND THE SPECIAL MEETING OF OCTOBER 25, 2010**

Mr. Cassidy announced a general consensus of the Board to approve the minutes of the regular meeting of October 20 and the special meeting of October 25, 2010 as amended. There were no objections.

**CONSENT AGENDA**

a. Personnel

Leave(s)

Molly Bumpas, 1.0 FTE Speech-Language Pathologist Leave of Absence for the 2011-2012 school year

b. Accounts Payable Orders

#16 \$273,516.71

#17 \$239,593.49

#1TP \$ 36,946.78

Mr. Cassidy announced a general consensus of the board to approve the consent agenda as amended. The tax anticipation note was put on the agenda as a separate item. There were no objections.

**TAX ANTICIPATION NOTE**

The board reviewed the tax anticipation note. Ms. Allo motioned and Ms. Fitzgerald seconded the motion to approve the tax anticipation note as presented. The motion was approved.

**SUPERINTENDENT'S REPORT**

**Budget**—Mr. Everitt said the administration has completed the “baseline budget” for FY12 and it is about a two percent increase over the current year. Mr. Stewart gave a brief overview of some of the budget estimates. Mr. Everitt said the shortfall is about \$933,000

between the “baseline budget” and the projected revenue using the Challenges for Change legislation and the federal education jobs grant.

**Class Sizes**—Mr. Everitt included student teacher ratios in his superintendent’s report. There was a brief discussion about class sizes.

#### **EXECUTIVE LIMITATIONS POLICY 2.2 TREATMENT OF STAFF**

Mr. LaLonde discussed the Standard Emergency Protocol Plan (SEP) as it relates to staff being prepared to deal with emergencies throughout the district. Mr. LaLonde said he met with Mr. Everitt and Ms. Gilroy regarding questions he had on the SEP plan. He said he had several comments that will be brought to the district crisis committee for discussion.

Mr. Everitt discussed a possible staff assessment process conducted by Vermont Business Magazine to help the board determine whether they are a good employer. He said Merchants Bank and Dealer.com conducted this survey at their work places and are ranked one and two as the best employers in Vermont.

Mr. Everitt said the cost of the assessment is about \$700 but the registration deadline is very soon. The board said they are interested, but not ready to make a commitment to participate.

#### **FOURTH READING OF ENDS POLICY**

Ms. Allo said that she and Ms. Fitzgerald reviewed the feedback and the suggestions from the board and community and made changes to the Global Ends Statement. The board discussed the proposed changes and made additional changes.

Mr. Cassidy said he would draft a letter to send to all individuals who provided feedback on the Ends Policy.

#### **GENERAL MEETING BEHAVIOR—OCTOBER 20, 2010**

The board reviewed and discussed the October 20, 2010 meeting evaluation.

#### **OTHER BOARD BUSINESS**

- Mr. Everitt asked the board to give him items for the steering committee meeting agenda to be held on Tuesday, November 30. The board suggested needs of the district for office space and general budget information.
- Ms. Cliff said that she and Mr. LaLonde attended the annual Vermont School Boards Association (VSBA) meeting. She said that the resolution discussed previously by the South Burlington School Board was tabled until the meeting next year. Mr. Cassidy said he will ask the VSBA to set up a committee to discuss the process for presentation of a resolution to the VSBA at the next annual meeting.

#### **FUTURE AGENDA ITEMS**

- F-35 Environmental Impact Study
- Youth Risk Behavior Survey (*scheduled for November 17*)
- Board Actions for Community Linkage 4.2.1/Community Outreach (Beyond the Ends Policy) (*Presentation by Mr. LaLonde*)
- Federal Department of Education Plans and Direction and Alignment with Vermont Direction (*Superintendent to talk with the commissioner about this*)
- Act 66—specifically consolidation and student/teacher ratios (*Superintendent will get the board information on this*)

- Strategic Plan (*How will the district move forward on the Strategic Plan? Inspect the relationship of the Ends Policy and the Strategic Plan.*)
- Review Policy 2.1—Treatment of Students and Parents/Guardians, Detail #6 (*Superintendent suggests February 2.*)
- Nutrition Program Report (*to be scheduled after nutrition article comes out in the Other Paper*)
- Follow-up to Café (*meeting with board chairs to identify future projects*)
- Vermont School Boards Association resolution on legislative changes.
- SBSB State of Education (*Have principals highlight some of the items happening in each school*)

**ANNOUNCEMENTS**

There were none.

**EXECUTIVE SESSION**

The Board entered executive session at 9:08 p.m. to discuss collective bargaining, a legal matter, and a personnel matter and added that it would be significantly disadvantageous to the District not to do so in Executive Session. The motion was approved.

The executive session was closed at 10:16 p.m. and the regular session was reconvened.

**ADJOURNMENT**

The meeting was adjourned at 10:17 p.m.

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Elizabeth Fitzgerald, Clerk

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Richard Cassidy, Chairperson