

South Burlington School District  
July 16, 2010

To: School Board Members  
From: John Everitt

Re: Superintendent Report – July 21, 2010  
Policy 2.9 – Communication and Support to the Board

1. Layoffs/RIFs Update – The district reduced a total of 10.6 teacher FTE in the spring. We went from 242.5 FTE to 231.9 FTE. As a result of changes in student needs, scheduling difficulties, and savings from retirements, I have restored 6.7 FTE so we now stand at 238.7 FTE. At this time, I do not anticipate restoring other positions. We are considering some hiring by exchanging contracted services to employees.

At the end of the day, the layoffs and RIFs affected three teachers significantly. One teacher found a position in another district as he was reduced from a 1.0 to .2 FTE position. Another teacher, although offered a full-time job in the district, accepted a position in a different district. A third teacher, faced with uncertainty on our part, decided to change her work to a home-based business before we offered her a position.

2. Monitoring Reports – I have delayed the monitoring report 2.4 Financial Conditions and Activities until the first meeting in August. Based on the number of open invoices, accounting entries, and internal budget adjustments still to be done, it will be a far more complete review and can include the year-end preliminary financial statement
3. Champlain Valley Schools Café – I have a record of 55 attendees at the June 29 meeting. The written data from the meeting has been captured and given a first run at classification. This material is enclosed for your review. I will also send you a link to review the evaluations submitted.
4. Reserve Funds – For the past several years, I have told you that the only way to do a reserve fund is to have a vote of the citizens to establish a fund for a specific purpose and then to have voters approve expenditures. According to Attorney Stitzel, the charter was revised in 2009 to allow for reserve funds. Section 13-310 (7) of the South Burlington Charter authorizes the school board, by their own actions, to establish and use monies from a reserve fund for three quite broad purposes – public improvements, replacement of equipment, and planned or unplanned operating expenditures. Monies for such a fund are to be included in the school district budget. It is not a fund for saving an annual carry forward, that action still requires a vote of the citizens.

**Please bring your policy manual to the board meeting.**