

**REGULAR MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
JUNE 16, 2010 7:00 P.M.
FREDERICK H. TUTTLE MIDDLE SCHOOL LIBRARY**

The meeting was called to order at 7:02 p.m.

PRESENT

Richard Cassidy, Elizabeth Fitzgerald, Agnes Clift, Janine Allo, Martin LaLonde

ADMINISTRATION/STAFF

John Everitt, JoAn Canning, David Young, John Stewart

GUESTS

9

COMMENTS FROM THE PUBLIC

Ms. Bugbee asked about ARA funds and increased accessibility to buildings, specifically at the elementary schools. She asked if they are going to be brought up to code with regard to handicapped access. Mr. Young gave an update on the ADA compliance plan to update the schools provided to the district by Tim Duff.

Mr. Cassidy congratulated Ms. Canning on being hired as the Superintendent of Orleans Southwest Supervisory Union which serves Craftsbury, Hardwick, Wolcott, Woodbury, Greensboro, and Stannard. The board presented Ms. Canning with flowers, thanked her for her service, and wished her well in her new endeavor.

CONSIDER THE MINUTES OF THE REGULAR MEETING OF JUNE 2, 2010

Mr. Cassidy announced a general consensus of the Board to approve the minutes of the June 2, 2010 meeting as amended. There were no objections.

CONSENT AGENDA

a. Personnel

Hire

Nissa Kauppila, .50 FTE Digital Video and Game Design Teacher at South Burlington High School

Rhiannon Kim, 1.0 FTE Speech Language Pathologist at Chamberlin School for one year only

Andrew Samara, 1.0 FTE Social Studies Teacher at South Burlington High School

Veronica White, 1.0 FTE English Teacher at South Burlington High School

Resignation/Retirement

Dana Carlson, 1.0 FTE Art Teacher and CAS, District

Miles Heller, .30 FTE Social Studies Teacher at South Burlington High School

b. Accounts Payable Orders

#48 \$248,964.18

#48A \$ 11,938.60

#49 \$443,157.49

c. Food Service Bid—Beverages

Mr. Cassidy announced a general consensus of the board to approve the consent agenda as amended. There were no objections.

MASTER LEASE FOR BUSES AND HVAC

Mr. Stewart gave a brief overview of the master lease request. Ms. Clift moved and Ms. Allo seconded the motion that the master leases be approved. The board approved a resolution to allow the superintendent to move forward with these leases. The motion was approved.

TAX ANTICIPATION NOTE

Ms. Fitzgerald moved and Ms. Clift seconded the motion that the Tax Anticipation Note be approved and that the note is awarded to the Merchants Bank in the amount of \$4,000,000 at an interest rate of 1.48%. The motion was approved.

REQUEST FOR PROPOSALS

Mr. Everitt asked if the board wanted to have a special meeting for consideration of bid proposals or if the board would like to delegate authority to the superintendent to approve these bids. The board agreed to hold a special meeting with the date to be determined to approve the bids.

SUPERINTENDENT'S REPORT

Legislative Update—Mr. Everitt gave an update on the legislative changes including Challenges for Change, Voluntary District Mergers, Employment Separation Agreements, Blue Ribbon Tax Structure Commission, Prekindergarten-16 Council, and the State Teachers' Retirement System.

Strategic Plan Update—Mr. Everitt presented on community engagement; Ms. Canning presented on curriculum, instruction, and assessment; Ms. Godek presented on Education Support System accomplishments and next steps; Mr. Stewart presented on school finance; and Mr. Young presented on healthy and safe learning environments.

Ms. Marcy Murray asked about the nutritional health within the classroom. She suggested motivating teachers to use healthy foods to motivate students instead of unhealthy foods. She said sustainable energy and the health of the environment are very important to our students and suggested adding a strategy to develop sustainable energy over time.

Mr. Frank Geier thanked the members of the board and administration for their work on the strategic plan.

Ms. Nancy Hellen asked about the ecological footprint of the district and asked if we met the 20% goal in the strategic plan, goal 3, under Indicators (c). Mr. Young said that he believes that the district is close to this goal but the final figures are not in yet.

Ms. Hellen asked about the K-12 world language program. Mr. Everitt said the district has not moved forward with this goal. He said there is an after school program for world languages that is run by parents.

Ms. Hellen asked what has been done to recognize all of the volunteers in the district. Mr. Everitt said that the administration is looking at how we might recognize volunteers.

Ms. Hellen asked where the money for the food service nutrition coordinator in the strategic plan was coming from. She said the school lunch menus need to be reviewed before the beginning of school next year so the highly processed items and chocolate milk are off the menu before school begins in September. Mr. Young said the menu will be reviewed.

Ms. Abigail Clay said Burlington School District has nutrition facts listed for each menu item on their online menu. She asked if this is something that South Burlington could do. Mr. Young said he would look into this. She added that the online food service system only shows one week and wished she could get the entire account history instead of just a week.

Mr. Dan Emmons asked about synthetic additives such as colorings. He asked if the menus could have all of the ingredients of the foods listed so parents and students can make food choices based on ingredients.

Mr. Cassidy said suggested that students be educated on portion control as well.

Ms. Hellen said that as children are developing, their tastes are developing. She said if they are having chocolate milk on a regular basis, they will develop a taste for it which will create a craving. She suggested removing chocolate milk from the menu.

Ms. Fitzgerald congratulated the administration on the progress that has been made throughout the strategic plan document. She asked what the communication plan is to get this information out to the public. She added that this is a developing plan and only has two years left and asked what the plan is to continue the strategic plan process. She thanked the audience for their participation. She suggested that the nutritional services program be the next area of focus.

Mr. Cassidy said the end of the existing strategic plan is approaching and suggested the board think about what the next step will be. This topic was added to Future Agenda Items.

SUPERINTENDENT'S CONTRACT

Mr. Cassidy said the board has met several times in executive session to discuss the superintendent's contract for the current fiscal year. Mr. Cassidy said the board would like to increase the superintendent's salary and award merit pay for this current year, but for the next fiscal year the board would make no adjustment to the superintendent's salary.

Mr. Cassidy read the follow Resolution.

The board sets the superintendent's salary for the current school year to include a 2.2% increase in salary over the previous year and \$5,000 merit pay. The board also offers the superintendent a one year extension of his contract with a zero percent increase in salary and a zero percent increase in possible merit pay.

Ms. Fitzgerald moved and Ms. Allo seconded the motion. The motion was approved.

Ms. Fitzgerald said the salary increase is about 1.5% less than the average teacher raise for the current year. In addition she wanted to reiterate that this also means that the superintendent will receive no increase in pay for the next school year.

Mr. Everitt discussed the issue of total compensation and how the retirement board is counting his salary. Mr. Everitt asked the board to change the wording of his employment contract as they relate to the purchasing of insurance. He asked that the language be replaced with language similar to that of previous superintendents and current administrators. Mr. Everitt also discussed the performance bonus section of the contract. The board also agreed to revise the superintendent's contract as suggested, as the changes better reflected both the intent of the board and the way the contract has been implemented.

Ms. Clift moved and Ms. Allo seconded to amend the superintendent's contract in accordance with the documents presented to the board.

Mr. Everitt thanked the board and said it is a pleasure to work with them.

ENDS POLICY DISCUSSION

Mr. LaLonde presented the newest draft of Ends Policy. The board made several suggested changes and agreed to bring this back to a future meeting for further review.

MONITORING REPORT—2.5 FINANCIAL PLANNING AND BUDGETING

This will be reviewed at a future meeting.

MONITORING REPORT—2.2 TREATMENT OF STAFF

This will be reviewed at a future meeting.

OTHER BOARD BUSINESS

There was none.

FUTURE AGENDA ITEMS

- Energy Report
- F-35 Environmental Impact Study
- Youth Risk Behavior Survey
- Board Actions for Community Linkage
- Federal Department of Education Plans and direction and alignment with Vermont direction
- Layoffs/RIFs update
- Strategic planning and policy governance

ANNOUNCEMENTS

There were none.

EXECUTIVE SESSION

The Board entered executive session at 10:00 p.m. to discuss collective bargaining and added that it would be significantly disadvantageous to the District not to do so in Executive Session. The motion was approved.

The executive session was closed at 10:51 p.m. and the regular session reconvened.

The board discussed changing the July meeting date and agreed to meet July 6 at 11:00 a.m. and July 21 at 3:00 p.m.

ADJOURNMENT

The meeting was adjourned at 10:58 p.m.

Elizabeth Fitzgerald, Clerk

Richard Cassidy, Chairperson